**Edwin Fair Community Mental Health Center, Inc.**

# Asbestos – Interim Plan

**2017**

A contractor (Environmental Action, Inc.) was identified to handle any fiber release occurrence:

Environmental Action, Inc.

 PO Box 1029

Jenks, OK 74037

Phone: 800-643-5724

Jody Burch, Executive Director, has been named the Designated Person. Should a fiber release occur, the designated person, or his designee, would isolate the area and notify the contractor who, will contact the Department of Labor if required.

The Designated Person will insure staff and visitors are made aware of the presence and locations of asbestos ceiling tiles. The occupants will be instructed not to disturb the ceiling tiles.

A memo to coordinators/supervisors containing a form for the request of asbestos ceiling tile disturbance will be issued. The designated Person will insure that no unlicensed persons will be permitted to conduct any operations and maintenance activities.

This plan will be submitted to the EFC Board of Directors along with Management’s recommended options annually.